

CERTIFIED INTERIOR DESIGNERS SECTION MEETING

MINUTES

The Certified Interior Designers Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on November 10, 2009, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Lorri B. Finn
Cameron C. Stiles

Staff present for all or part of the meeting were:

Mark Courtney, Deputy Director
Kathleen R. Nosbisch, Executive Director
Marian H. Brooks, Program Administrator
Earlyne Perkins, Legal Analyst
Amy Goobic, Administrative Assistant

No representative was present from the Office of the Attorney General.

Ms. Stiles, Chair, called the meeting to order at 9:00 a.m.

Call to Order

Ms. Finn moved to approve the agenda. Ms. Stiles seconded the motion which was unanimously approved by members: Finn and Stiles.

Approval of Agenda

Public Comment Period – No comments were made to the Section members.

Public Comment

Mr. Grinwis was present at the meeting.

File Number 2010-01107, Bruno Grinwis

Regarding **File Number 2010-01107, Bruno Grinwis**, Ms. Finn, Section member, reviewed the record of the Informal Fact-Finding Conference, which consisted of the application, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Discussion was held regarding the clarification of the IFF Summary. The summary stated that Mr. Grinwis applied for an Interior Designer Certificate on December 16, 2008, however it should have read June 16, 2008.

After review of the record, Ms. Finn recommends that the Board accept the recommendation of the presiding Board member and approve Mr. Grinwis' application for certification.

As the presiding Board member, Ms. Stiles was not present during the discussion.

Regarding **File Number 2010-01439, Beverly St. Hilaire**, Ms. Finn, Section member, reviewed the record of the Informal Fact-Finding Conference, which consisted of the application, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Discussion was held regarding the clarification of the IFF Summary. The date the IFF notice was mailed was omitted; Ms. Perkins clarified that it was mailed October 16, 2009. Additionally, the date of the IFF was omitted, Ms. Perkins clarified that it was held October 23, 2009.

After review of the record, Ms. Finn recommends that the Board accept the recommendation of the presiding Board member and approve Ms. Hilaire's application for certification.

As the presiding Board member, Ms. Stiles was not present during the discussion.

There was no other business.

Other Business

Conflict of Interest forms were completed by all members present.

**Conflict of
Interest Forms**

There being no further business, the meeting was adjourned at 9:06 a.m.

Adjourn

Cameron C. Stiles, Chair

Jay W. DeBoer, Secretary